

Manarat Dhaka International School & College (MDIC)

Plot (CEN) # 16, Road # 104, Gulshan, Dhaka-1212

Ref: MDIC/AO/F-06/01

15 January 2025

REVISED notice for CIE Registration: Session May-June 2025

1. The registration of Cambridge O Level, AS Level & A Level of May-June 2025 session started from **12 January 2025 which ends on 27 January 2025**. Candidates **MUST** come to the school to complete the online registration and submission of required documents to MDIC office as per the revised schedule given below:

| Face to Face Registration | | | Note | Documents Submission | | |
|---------------------------|--|--|--|----------------------|-----------------|------------------------|
| Date | Class & Section | Time | | Date | Class & Section | Time |
| 16/01/2025 | 10D | 9:30 am to 12 noon | "YOUR SUBMISSION DATES ARE SCHOOL DATES". The British Council dates are for official formalities. | 19/01/2025 | 10A, 10B & 10C | 10:00am-01:00pm |
| 19/01/2025 | 10E & 10F | 9:30 am to 1:45pm | | 20/01/2025 | 10D, 10E & 10F | |
| 20/01/2025 | ASA & ASB | 9:30 am to 1:45pm | | 22/01/2025 | ASA & ASB | |
| 22/01/2025 | ASC & ASD | 9:30 am to 1:45pm | | 26/01/2025 | ASC & ASD | |
| 26/01/2025 | 1 st Session: A2A 2 nd Session: A2B | 1 st Session: 09:30am-01:30pm 2 nd Session: 03:00pm-04:45pm | | 27/01/2025 | A2A & A2B | |
| 27/01/2025 | 1 st Session: A2C 2 nd Session: A2D | 1 st Session: 09:30am-01:30pm 2 nd Session: 03:00pm-04:45pm | | 29/01/2025 | A2C & A2D | |

Venue : MDIC Premises

For Boys' : Indoor Games' Room [Both face to face Registration & Submission]

For Girls : Activity Room, Room No: 116 [Both face to face Registration & Submission]

Entry Gate : * For girls : Gate-01 * For boys : Gate-02

NB: Students will deposit registration fees in Standard Chartered Bank after face to face registration at MDIC.

2. **Requirements (during face to face registration at MDIC):**

- A copy of valid passport (Valid till 30 June 2025) & report card of Qualifying Mock Test
- All copy of 'STATEMENT OF RESULTS' will be required for those who are seating in one or more exams series in AS Level.

3. **Requirements (during submission of FORM to school):**


- 02 (two) copies of color passport sized photographs
Boys : In school/college uniform
Girls : With Hijab on (other than white scarf)
- O level/AS/A2** : Progress report of Assessment-1 & Qualifying Mock Test
- Photocopy of valid passport (Valid till 30 June 2025).
- Photocopy of 'Statement of Result' [Mentioned in 2b].
- School's Dues Clearance report (Provided by Fees Collection Section).
- Standard Chartered Bank deposits slip (British Council copy- Green Colour). **THE DROP BOX KEPT IN THE BANK IS FOR PRIVATE CANDIDATES. SCHOOL CANDIDATES SHOULD NOT DROP ANY DOCUMENTS THERE.**

NB:


- Students will collect the 'Statement of Entry' from school 2 weeks before the exams. (O & A level candidates will submit the photocopy of the report card of "Final Mock Test" result while collecting Statement of Entry).
- **WARNING: "PLEASE NOTE THAT YOUR SUBMISSION DATES ARE SCHOOL DATES". The British Council dates are for official formalities.**
- **CANDIDATES MUST COME TO SCHOOL WITH PROPER SCHOOL UNIFORM DURING REGISTRATION PROCESS.**


Principal
MDIC

Copy to:

1. Principal's Office
2. Vice Principal (Morning Shift)  16.1.25
3. Coordinators – Girls' & Boys' Section
4. Coordinator – O & A Level
5. O & A-Level candidates through SMS
6. Class 10, AS and A2 classes through circulation
7. Class teachers of Class 10, AS and A2
8. Chief Accounts Officer
9. Administrative Officer
10. Asst. Administrative Officer
11. Reception
12. All Notice Boards
13. Online Information
14. Office copy

For Information: Secretary, Manarat Trust


15.01.25


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